



# Town of Centerville

Manitowoc County

Web Address: [www.townofcenterville.us](http://www.townofcenterville.us) e-mail: [Centerville@tds.net](mailto:Centerville@tds.net)

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## MINUTES 2023 SPECIAL PUBLIC MEETING AND TOWN BOARD MEETING

Thursday, January 11, 2024

The Public Meeting was called to order by Chairman Brian Kraemer opening with Public Input concerning the proposed Ordinance 1-24 – Changes to Centerville Code of Ordinances. One resident inquired about who would be in charge of inappropriate driving of ATV's on the Town Roads. Chairman Kraemer's response was that the County takes care of those issues. With no other public input, Chairman Kraemer closed public input. Meeting closed at 6:09 P.M.

The monthly meeting of the Town of Centerville then took place on Thursday December 14, 2023 at Lakeshore Technical College, Manitowoc Room, Cleveland, Wisconsin at 6:10 P.M. Agendas for the meeting were posted accordingly. In attendance were Chairman Brian Kraemer, Supervisor Jerry Vogel, Supervisor Wayne Schuette JR, Clerk Paulette Vogt, Treasurer Cynthia Kraemer, Zoning Administrator Russ Tooley, and Peter Larsen Law Enforcement Officer. Chairman Brian Kraemer called the meeting to order. The Pledge of Allegiance was said by all.

A motion was made to approve the agenda by Supervisor Jerry Vogel with a 2nd from Supervisor Wayne Schuette. Motion carried.

A motion was made by Supervisor Jerry Vogel and 2<sup>nd</sup> by Supervisor Wayne Schuette to approve the minutes of the previous meetings. Motion carried.

Public Input: A question was asked about another property owner's website and what it advertised. This was concerning the required 3 night stay and other events that are held there. Zoning Administrator Russ Tooley stated that the provisions for this property are still subject to all provisions of a short term rental. The Air B & B is separate from an event.

With no more public input, Chairman Kraemer closed public input.

Treasurer's Report: The Board reviewed the treasurer's and clerk's bank reports. Everything was in order.

### Clerk Report:

Chairman Kraemer presented the Town Emergency Response Plan. Supervisor Jerry Vogel made a motion to approve the Town Emergency Plan and Supervisor Wayne Schuette 2<sup>nd</sup> the same. Motion carried.

Chairman Kraemer reported that the 2024 budget needed adjustments as the ARPA money did not come in the year 2023 but will come in 2024. Because of this, there needed to be a change in the capital outlay to road improvement account for 2023 and 2024. This change did not affect the Town's tax rate. Supervisor Vogel made the motion to adjust the 2024 budget. Supervisor Schuette 2<sup>nd</sup> the said motion. Motion carried.

Assessor: No report

Zoning Administrator: Report By Russ Tooley



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There were two Building Permits issued since my last report. Amanda Belonger will do a remodel at 9010 County Line Road and Manitowoc County is upgrading electrical service in two locations at Hika Park.

P& Z is scheduled to meet Tuesday, February 5.

I sent a letter to Kenneth Wilkey, 11515 Center Road, reminding him that Building Permits are required for remodeling over \$800.

I received a Short Term Rental application from Brian Eby for a home at 16507 Lakeshore Road. I expect to have that application ready for Town Board review at the February meeting. I reminded Glen Green and Lidia Salgado that a STR application is overdue.

Reed Gaedtke requested the number of new home building permits issued in 2023. I replied explaining that we issued a single new home BP. Bonnie Anderson was issued a permit to build at 16105 Lakeshore Road in April.

After some discussion, Supervisor Jerry Vogel made a motion to approve the appointment of Clint Brown to the Planning and Zoning Committee, and John Hermann to the Board of Appeals. Supervisor Wayne Schuette 2<sup>nd</sup> the motion. Motion carried.

## Law Enforcement Officer:

Law Enforcement Officer Peter Larson sent a certified letter with a written complaint to the resident on E. Jefferson. There was no response as of this meeting. Law Enforcement Officer Larson said he may have to deliver said letter and warning by hand delivery. Chairman Kraemer stated that the DNR also sent a letter to this resident about tires in the yard. Neighbors are doing the same with sending complaint letters to the County about this property.

Chairman Kraemer reported he had been questioned about fencing and posting of property along the shoreline and that it might be on town property. Chairman Kraemer stated that he was sure it was on the private property side of the lot line, but will check on this to make sure. Chairman Kraemer also received text complaints about cars turning around in a private driveway.

After some discussion, Supervisor Vogel made a motion to approve Ordinance 1-24. Supervisor Wayne Vogel 2<sup>nd</sup> the same. Motion carried with roll call vote: Chairman Kraemer – Yes, Supervisor Vogel – yes, and Supervisor Schuette – yes. Motion carried unanimously.

After some discussion, Supervisor Schuette made a motion to approve the Revised Fire Department Contract followed by a 2<sup>nd</sup> from Supervisor Vogel. Motion carried. The contract with the fire department was revised because of the wrong 2% state rebate dollar amount that was stated in the contract which was an amount from 2022 and not 2023.

## Road Report

Chairman Kraemer reported that 2 more loads of salt were ordered.



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## Recycling Report.

Supervisor Schuette then made a motion to approve the Town of Newton Recycling Contract. Supervisor Vogel 2<sup>nd</sup> the same. Motion carried.

Approval of Check Register and Checks: Checks were approved by a motion from Supervisor Wayne Schuette and 2<sup>nd</sup> by Supervisor Jerry Vogel. Motion carried.

Communications: There will be a meeting for the WTA-Unit Meeting on Thursday, January 18<sup>th</sup> at the Station in Branch.

There will be district meetings for BOR training in March. Supervisor Vogel and Supervisor Schuette will attend the March 9<sup>th</sup> meeting at the Farm Discovery Center. Clerk Vogt will send in the necessary fees for this.

Chairman Kraemer reported that a required inventory of culverts and bridges has to be done by April 15<sup>th</sup> for the State. Chairman Kraemer will attend a webinar on this on January 17<sup>th</sup> for more information and check with the County for more information about this.

The next board meeting will be Thursday, February 8, 2024 at 6:00 p.m.

Without further business to complete, the meeting adjourned at 6:25 p.m. with a motion made by Supervisor Wayne Schuette and a 2<sup>nd</sup> from Supervisor Jerry Vogel. Motion carried.

Respectfully submitted,  
Paulette Vogt, Clerk