



# Town of Centerville

Manitowoc County

Web Address: [www.townofcenterville.us](http://www.townofcenterville.us) e-mail: [Centerville@tds.net](mailto:Centerville@tds.net)

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## MINUTES 2023 TOWN BOARD MEETING

Wednesday July 19, 2023

The monthly meeting of the Town of Centerville took place on Wednesday, July 19, 2023 at Lakeshore Technical College, Manitowoc Room, Cleveland, Wisconsin. Agendas for the meeting were posted accordingly. In attendance were Chairman Brian Kraemer, Supervisor Jerry Vogel, Supervisor Wayne Schuette JR, Clerk Paulette Vogt, Treasurer Cynthia Kraemer, and Zoning Administrator Russ Tooley. The Assessor Joe Denor was excused. Chairman Brian Kraemer called the meeting to order. The Pledge of Allegiance was said by all.

A motion was made to approve the agenda by Supervisor Jerry Vogel with a 2nd from Supervisor Wayne Schuette. Motion carried.

A motion was made by Supervisor Jerry Vogel and 2<sup>nd</sup> by Supervisor Wayne Schuette to approve the minutes of the previous meeting. Motion carried.

Public Input: Several residents questioned the board about what the description would be for fencing at the Castle House property. There also was a concern about the noise remediation stipulation from the Board of Appeals hearing on this property. After some discussion on the definition of the fencing, Zoning Administrator Russ Tooley stated that he would review the recording from the Board of Appeal's meeting to define what was said. Chairman Brian Kraemer will put this matter on next month's agenda. With no further public input, Chairman Kraemer closed public input at 6:19 p.m.

Treasurer's Report: The Board reviewed the treasurer's and clerk's bank reports. Everything was in order.

Clerk Report. The Clerk reported that she is working on the grants for the Express Vote machine, the .gov domain, and the absentee envelopes.

Assessor: No report

Zoning Administrator:

There were no Building Permit requests this month.

Andrew Orth requested a rezone to create a new 3 acre parcel out of an Exclusive Agriculture parcel and rezone it to an agriculture rural residential, so that he could build a new house in the future. With a roll call vote, P & Z approved a motion to deny that request at a public hearing held on Tuesday, June 27, 2023. The Rezone Check Sheet was completed; the request is inconsistent with Comprehensive Plan; the Requester owns property in "Transition Zone" where Exclusive Agriculture property conversions may be more appropriate.

P & Z is recommending that the Short Term Rental license ordinance be modified to:

Remove "events" from the text

Increase the current \$150 to \$200

Temporary lodging arrangements are not included



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Notify neighbors before a license is approved.

P & Z is also recommending that our ordinance covering Conditional Use Permit requests be modified so that the Planning & Zoning Commission hear these requests instead of the Board of Appeals. P & Z would make recommendations to the Town Board for final decisions.

A motion was made by Supervisor Vogel and 2<sup>nd</sup> by Supervisor Schuette to approve the Planning and Zoning Committee's denial request of Andrew Orth to rezone parcel 002-032-010-003-00 from Exclusive Agriculture to Agricultural rural residential. Motion carried.

Chairman Kraemer questioned Zoning Administrator Tooley if he would continue his work for the Town. Russ Tooley acknowledged that he would.

Chairman Kraemer reported that a response to The Board of Appeals Challenge has been filed by the town's attorney now and is awaiting a reply from the Court with a date for a hearing.

Law Enforcement Officer: Constable Larson reported that he picked up warning booklets. He stated he will be attending a few meetings at the County in regards to rules and regulations of the town Constables duties.

Constable Larson received a call from the County that there were some trees down on Centerville Road. Constable Larson took care of said trees.

Constable Larson received a call about a cow getting away but was later found. Numerous complaints have been received concerning this problem.

Constable Larson stated that the property on Jefferson Street would like a permit for a fence. Zoning Administrator Russ Tooley will monitor this property periodically in the future.

License Renewal. Supervisor Vogel made a motion to approve the Class B Beer License for Cleveland Fish and Game and the Operator's License for Jason and Abigail Sohn. Supervisor Schuette 2<sup>nd</sup> the same. Motion carried.

#### Road Report:

Chairman Kraemer stated that there will be a special meeting on Tuesday, July 25, 2023 to open the culver bids for the Town.

Chairman Kraemer reported that the chip sealing is done for the Town.

Chairman Kraemer further stated that he is working on the Road Grant at this time.

There was a discussion about whether the spelling for one of the Town's Road is one word (Rangeline) or two words (Range Line). Chairman Kraemer is going to check further on this matter.

Recycling Report. No report.



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Approval of Check Register and Checks: Checks were approved by a motion from Supervisor Wayne Schuette and 2<sup>nd</sup> by Supervisor Jerry Vogel. Motion carried.

Communications: None

Chairman Kraemer stated that the Town only has 1 active Class B liquor license and one or more reserve licenses. There is a \$10,000 state mandated fee for a reserve license.

The next board meeting will be Thursday, August 10, 2023 at 6:00 p.m.

Without further business to complete, the meeting adjourned at 6:45 p.m. with a motion made by Supervisor Jerry Vogel and a 2<sup>nd</sup> from Supervisor Wayne Schuette. Motion carried.

Respectfully submitted,  
Paulette Vogt, Clerk