



Town of Centerville

Manitowoc County

Web Address: www.townofcenterville.us e-mail: Centerville@tds.net

TOWN BOARD MEETING

Thursday, April 11, 2024

The monthly meeting of the Town of Centerville took place on Thursday April 11, 2024 at Lakeshore Technical College, Manitowoc Room, Cleveland, Wisconsin at 6:00 pm. Agendas for the meeting were posted accordingly. In attendance were Chairman Brian Kraemer, Supervisor Jerry Vogel, Supervisor Wayne Schuette, JR, Treasurer Cynthia Kraemer, and Zoning Administrator Russ Tooley. Peter Larson, Law Enforcement Officer, Clerk Paulette Vogt, Joe Denor, Assessor was excused. There were 4 people in attendance with one person listening from phone. Chairman Brian Kraemer called the meeting to order. The Pledge of Allegiance was said by all.

A motion was made to approve the agenda by Supervisor Jerry Vogel with a 2nd from Supervisor Wayne Schuette. Motion carried.

A motion was made by Supervisor Jerry Vogel and 2nd by Supervisor Wayne Schuette to approve the minutes of the previous meeting. Motion carried.

Public Input: None

Treasurer's Report: The Board reviewed the treasurer's and clerk's bank reports. Everything was in order.

Clerk Report:

- 1) Election Results: Results will be reported at *Annual Meeting – May 16, 2024 at 6pm*
- 2) Reserve Liquor License for Castle Vineyard - a motion was made by Supervisor Vogel and 2nd by Supervisor Schuette to approve Liquor License. Motion carried.

Assessor: No Report

Zoning Administrator: (Russ Tooley Report)

Two building permits were issued. Ken & Deborah Stemper, remodeling \$35,000 with the fee of \$140; and Tony & Lydia Meyer, building a garage for \$150,000, with a fee of \$600. 2024 improvements total of \$220,805, with fees of \$1,833. There was one Open Records Request from Mr. LeRoy. Russ will bundle materials that he has, and work with Clerk, Paulette Vogt.

Conditional Use Permit Review

The town board reviewed the conditions of the conditional use permit for the Castle Vineyard. The following conditions and how they were met were reviewed:

1. Building must comply with all safety requirements (state commercial inspection and requirements) (County septic requirements)
2. Natural noise reduction barrier along South and West border of Centerline Service property. (Berm installed along West property line. Berm installed along North side of the wedding building instead of property line per agreement with Clint Brown to move the berm there rather than on the hillside of South side of his property).
3. Fencing constructed along East side of castle property with posting for no trespassing.



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(No fencing per agreement of Wendy Bemis and Castle Vineyard. Trees planted along property line. Posting signs by trails.)

4. No more than 3 events over 100 people per calendar month.
(Venue limited to 99 people per state requirements)
5. Conditional Use permit reviewed for renewal in May 2025 to decide any further stipulations.
6. Town Board and public safety/law enforcement will be notified of events.
(Schedule of events to be supplied to Town Board)

A resident questioned the board about the berm saying he didn't approve berm the way is now, it should extend to the creek as he will be able to see if he stands at kitchen window, and wanted to let the board know that when there's noise coming from an event, he will be calling board members and the Sheriff's Department.

After some discussion, a motion was made by Supervisor Vogel and 2nd by Supervisor Schuette to confirm that the Conditional Use Permit conditions are being met as stated. Motion carried.

Final approval of the state and final fire inspection is still needed before operation may begin.

Law Enforcement Officer- no report

Road Report:

ATV signs and posts have arrived and will be installed by Pete's Trucking.

The town has signed up for the 2024/2025 salt agreement with the same quantity as the past year.

Contract has been signed with Delmore Consulting for the State Culvert/Small Bridge Inventory. Delmore Consulting has submitted the necessary information to Manitowoc County. Inspection will be completed before the end of the year.

The Town Board reviewed the findings and ratings from the road inspection. A list of areas that need patching and shouldering was given to Pete's Trucking; Chairman Kraemer will be meeting with Pete to go over the list. It was decided to order Rough Road signs for Centerville Road between Point Creek & County X. A load of millings will be purchased from Northeast Asphalt to use on bad areas of Centerville Road. After discussion, Chairman Kraemer will put together bid documents for paving and chipsealing bids.

Culvert Bids were opened at the meeting. Bids were received from four contractors: Alfson Excavating, Stemper Quality Excavating, Pete's Trucking and DeGroot Incorporated. Bids were read at meeting. Chairman Kraemer will put together a spreadsheet with bid information and budget information. A meeting will be scheduled for Tuesday, April 16, following the Town Annual Meeting, to award the projects.

The town received a letter from the county that the contractor that picked up deer carcasses will no longer be picking them up on town roads. The town will need to notify the county of contact information if dead deer on our roads. It was decided to notify the town board of any deer on roadway.

Electronic Recycling: The recycling of electronics was successful on April 6 at the Newton Recycling Center.

Approval of Check Register and Checks: Checks were approved, motion was made by Supervisor Vogel and 2nd by Supervisor Schuette to approve Checks and Check Register. Motion carried.

Communications: None



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The next board meeting will be Thursday, May 9, 2024 at 6:00 p.m.

Without further business to complete, the meeting adjourned at 6:37 pm with a motion made by Supervisor Wayne Schuette and a 2nd from Supervisor Jerry Vogel. Motion carried.

Respectfully submitted,
Cynthia Kraemer, Treasurer