



# Town of Centerville

Manitowoc County

Web Address: [www.townofcenterville.us](http://www.townofcenterville.us) e-mail: [Centerville@tds.net](mailto:Centerville@tds.net)

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## TOWN BOARD MEETING

Thursday, May 9, 2024

The monthly meeting of the Town of Centerville took place on Thursday May 9, 2024 at Lakeshore Technical College, Manitowoc Room, Cleveland, Wisconsin at 6:00 pm. Agendas for the meeting were posted accordingly. In attendance were Chairman Brian Kraemer, Supervisor Jerry Vogel, Supervisor Wayne Schuette, JR, Treasurer Cynthia Kraemer, Zoning Administrator Russ Tooley. Peter Larson, Law Enforcement Officer, Joe Denor, Assessor. Clerk Paulette Vogt was excused. There were 4 residents in attendance. Chairman Brian Kraemer called the meeting to order. The Pledge of Allegiance was said by all.

A motion was made to approve the agenda by Supervisor Jerry Vogel with a 2nd from Supervisor Wayne Schuette. Motion carried.

A motion was made by Supervisor Jerry Vogel and 2<sup>nd</sup> by Supervisor Wayne Schuette to table approval of the minutes of the April meeting until next month. Motion carried.

Public Input: A resident questioned about the conditions that were approved last month for the Castle Vineyard conditional use, board confirmed with her that this was just a confirmation that the conditions were completed according to the conditional use permit requirements. A neighbor complained that he had to put a chain across driveway for turnarounds when there is an event, questioned if the Castle sign should be turned so it is more noticeable from the road. A resident is concerned about right to speak at public input, board confirmed that anyone is allowed to speak under public input.

Treasurer's Report: The Board reviewed the treasurer's and clerk's bank reports. Everything was in order.

### Clerk Report:

Renewal of Liquor licenses for Packer Inn and Cleveland Fish and Game - A motion was made by Supervisor Jerry Vogel and 2<sup>nd</sup> by Supervisor Wayne Schuette to approve the renewal of liquor licenses for Packer Inn and Cleveland Fish & Game. Motion carried.

### Assessor Report

Assessor Joe Denor went over sales from previous year which still need to be calculated in the state assessment ratio prior to completing the revaluation. There will be no personal property taxes collected by the town beginning next year per change in state law. This will create an assessing issue for land owners as towers as the towers on leased land will now be assessed on the land. This issue will be resolved when something is worked out with the state assessment practices.

Board of Review Date: Open Book will be held on August 20, 1pm -3pm and August 28, 2pm – 4pm. Board of Review will be held September 5<sup>th</sup>, 5 pm – 7 pm.

Appointment of alternates for Board of Review – Russ Tooley, Allen Kracht and Jon Herrmann. A motion was made by Supervisor Jerry Vogel and 2<sup>nd</sup> by Supervisor Wayne Schuette to approve appointments. Motion carried.

Zoning Administrator: (Russ Tooley Report)



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One driveway /culvert permit application from Jake Schnell -\$30 fee. The 2024 improvements total \$220,805 with fees of \$1,863.00. Russ is preparing for the June 4<sup>th</sup> P&Z meeting, so far, the only agenda item is the Rezone Hearing for Philip Dhein. Asking to rezone 5 acres in parcel 00203000300100 along Union Rd from A3 to A1, so he could build a house.

## Law Enforcement Officer-

Enforcement Officer removed a dead dog from road.

## Road Report:

Chairman Kraemer updated the board on road maintenance projects completed by Pete's Trucking.

The bid was opened for grass mowing and brush cutting. A motion was made by Supervisor Vogel, seconded by Supervisor Schuette to award the bid to Pete's Trucking for 2024. Motion carried.

A motion was made by Supervisor Schuette and seconded by Supervisor Vogel to appoint Law Enforcement Officer Peter Larson as Weed Commissioner. Motion carried.

Chairman Kraemer updated the board on Town Road Improvement Grants awarded to the town. Centerville received confirmation and a State Municipal Agreement for the Town Road Improvement Grant of \$32,069.23. We also received an email from the Department of Transportation that we will be receiving a Town Road Improvement Supplemental Grant for 2 miles of Westview Road. The grant will cover 70% of the cost up to a total grant of \$437,500.

Chairman Kraemer reported that roadwork specs had been sent out to 3 contractors so far. Bid opening will be Tuesday, May 14, 2024 at 5:00 at LTC.

Pete's Trucking is waiting for all the utility markings for the sign locations and will install ATV signs as soon as they are complete.

Chairman Kraemer received a call from Sheboygan Breakfast on the Farm committee member inquiring about closing part of a town road for the event on June 15<sup>th</sup>. Board discussed and agreed as we did something similar in the past.

Ditch spraying of wild parsnips on part of S. Union Road, Fiedler Road and S. Fischer Creek Road will be completed this week or next.

The quote to ditch around a tree by the bridge on S. Cleveland Road was about \$500. No action taken at this time.

Board discussed dead ash tree issue. It was decided that the town should look at removing any dead ash trees that are located within the town right-of-way. Will look further into options regarding dead ash trees on private property and if land owner is responsible for re-imbursement to the town for cleanup if they fall on the roads.

Chairman Kraemer met with Maple Leaf Dairy regarding waterway project and portion of the drainage area that runs through the ditch on Point Creek Road.

A larger portion of the lake bank on Lakeshore Drive has fallen down the bluff resulting in the bluff edge moving closer to the roadway. Board members should take a drive and evaluate the situation so it can be discussed next month.

Collection/Recycling Report: Nothing to report this month.



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Approval of Check Register and Checks: Checks were approved, a motion was made by Supervisor Vogel and 2<sup>nd</sup> by Supervisor Schuette to approve Checks and Check Register. Motion carried.

Communications: A letter was received from Bay Lakes Regional Planning Commission regarding a community survey of upcoming projects. Chairman Kraemer will respond to the survey. Two letters were received from Manitowoc County Planning & Zoning regarding violations. Another violation order was sent to a property on Center Road regarding ongoing junk violations. Another resident on Center Road was issued a violation order regarding building a berm within 300' of a creek without a county or DNR permit.

The next board meeting will be Thursday, June 6, 2024 at 6:00 p.m.

Without further business to complete, the meeting adjourned at 6:55 pm with a motion by Supervisor Vogel and 2<sup>nd</sup> by Supervisor Schuette. Motion carried.

Respectfully submitted,  
Cynthia Kraemer, Treasurer

DRAFT